

Appendix 1

Recommended process for determining information requirements for planning applications	Date
Resolution to Planning Committee to consult on the proposed local list for different application types.	3 October 2007
Consult Stakeholders with a minimum period for consultation with relevant stakeholders should be 6 weeks.	October and November 2007
Formal review of comments	December 2007
Report back for formal resolution and adoption of the local lists by the Planning Committee	9 January 2008 or 6 February 2008
Publication of the adopted local lists on the local planning authority website (and made available through the Planning Portal) in addition to paper copies being made available at planning reception.	February or March 2008
Review of Local List	February 2011

Last implementation date for new validation arrangements – 6th April 2008